

Job Description SFAC Elementary Camp Counselor

SFAC is seeking responsible, dependable, enthusiastic youth to serve as counselors for our Elementary Camp students the week of June 11-15, 2018. This is a *volunteer opportunity for service* to help children attending have the best arts experience possible during their week at Camp. Each counselor needs to have *completed 7th grade or beyond by June 1st, 2018* and will be assigned to a specific class group. The counselor's most important jobs are watching out for the safety and security of every child, and modeling how to be an excellent student so each can get the most out of every minute they are here!

The *Morning Session* work time is 7:45 A.M. to 12:00 noon each day and specific duties include:

- arrive daily by 7:45 A.M. for *Counselors Touch Base Time*
- meet students at 8:15 to help them feel welcome, see that their snacks are stored, and set an enthusiastic tone for the day (which may include simple games while waiting for classes to begin)
- lead your group from one class to the next through a cycle of four classes
- lead your group to and from mid-morning snack time
- model enthusiastic, respectful, and active participation in all class activities
- help teachers by handing out materials or giving individual guidance to students who may need extra attention
- take any students not participating in a positive way to the "Elementary Camp Help Desk" where an adult will help them resolve their concern
- walk your group back to their original A.M. meeting spot at the end of the day's session where you will dismiss them to their parents or to a lunch aide

The *Afternoon Session* work time is 12:00 Noon to 3:00 P.M. each day. The duties are similar to those listed above except for:

- escort some students to lunch (**lunch is included for All Day Counselors**)
- welcome students who are enrolled only for the Afternoon Session
- supervise any break time between lunch/PM arrivals and gathering for their 1:00 class
- stay with one teacher for the entire Afternoon Session
- walk your group back to their original P.M. meeting spot at the end of the day's session where you will dismiss them to their parents

**There will be a valuable *Pre-Camp Training Session* the weekend before Camp begins. The exact day/time will be announced by May 1st to help with end-of-school-year family and travel plans. If you have any questions, please contact the SFAC staff at 747-3085 or drew@fineartscamp.org.